

## **Warehouse Manager – Billings, MT**

What began in 1913 as a small manufacturer of pipe insulation has grown into the number one choice throughout the country for virtually all insulations and accessories from pipes to HVAC to roofing products. Headquartered in St. Paul, Minnesota, MacArthur Co.'s huge selection of best-in-class products and our strong dedication to customer service has helped us become the preferred reseller for contractors around the country – many of which have been our customers for multiple generations.

MacArthur Co. is an employee-owned company. So when you work for us, you're more than a staff member—you're an owner. Our highly-competitive employee stock ownership plan gives you a larger stake in your work and can help you retire in more comfort. MacArthur Co. offers competitive salaries and robust benefits packages, including: 401k, health and dental insurance, and again our employee stock ownership plan.

### **Job Description**

MacArthur Co. has an opening for a Warehouse Manager in our Billings, MT location. Attention to detail is critical for this position. Position is responsible for:

### **Responsibilities**

- Drive forklift in picking area and build pallet/load
- Organize and implement forklift safety program (PIT Instructor) and overall safety program
- Organize product in warehouse and yard for efficient transportation and inventory
- Ensuring that daily inventory cycle counts are completed and accurate
- Load product in a safe manner, ensuring product integrity for customers
- Load and unload materials for transportation with attention to detail and accuracy in shipping and receiving
- Turn in paper work with order and ensure proper items and amount of product are loaded and unloaded
- Follow safety rules and regulations
- Perform general facility cleanup and other duties as assigned
- Regular, reliable, predictable attendance

### **Required Qualifications**

- Be able to pass pre-employment drug screening
- Be able to drive or learn to drive a forklift (performing basic operations such as driving forward, backward, lifting and lowering boom, maneuvering in tight areas without damaging product) We will train the right candidate if no prior experience. PIT Instructor (train-the-trainer) class will be offered by an off-site safety company.
- Be able to work independently and in a team environment (cooperating with others, joint problem solving)
- Able to lift and handle > 50 pounds frequently
- High School Diploma or GED

### **Preferred Qualifications**

- Experience working in a warehouse
- Experience driving forklift
- Previous warehouse/inventory management experience
- Prior ERP software experience
- Windows, Outlook, Office experience

### **Employment Type**

Full Time

### **Benefits & Compensation**

- Paid Time Off (PTO) – New Hires Start at 12 Days Per Year
- Profit Sharing Stock Plan – Amounts to 10-20% of your Annual Pay
- 8 Paid Holidays Each Year
- Outstanding Benefits
- Great Medical Benefits - BlueCross BlueShield Network and low premiums
- Free Dental
- 401k Investment Account – Includes Matching Contributions
- Employer paid Life & Disability Insurance
- Competitive Pay

To apply via email, please send your resume to [jhartzler@macarthurco.com](mailto:jhartzler@macarthurco.com)

Or call (406) 652-8989

Check out the [About Us](#) section for [Our Story](#) to learn a little more about MacArthur Co.

[www.macarthurco.com/about-us/our-story](http://www.macarthurco.com/about-us/our-story)

*MacArthur Co. is an Equal Employment Opportunity/Affirmative Action employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law. We are a dedicated company looking for dedicated employees.*

*MacArthur Co. is a drug-free workplace. Candidates are required to pass a drug test before beginning employment.*